## SAMPLE LETTER TO PARENTS / GUARDIANS

### BLACKWOOD PROGRAM

Date:- \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

# Dear Parents/Carers

Please find attached the following forms for your child’s camp at Blackwood SSOEC.

1. 1. Confidential Medical Report for Camps and Excursions to be **returned to**
2. **school by:-**

2. Transport Form to be **returned to school by:-**

1. Medication Chart – to be completed & returned (if required) with medication on the **day of departure** for camp and handed to the teacher.

4. Clothing List – please take particular note of the requirements.

Also don’t forget a hearty, healthy morning tea, lunch and drink/s (Prima/water) in a disposable bag for day one. You may send $........ in a named envelope as pocket money to purchase a drink and/or ice cream at the local shop.

Ifyou have any queries please contact me at school.

Yours sincerely

# Teacher in Charge of Camp School Principal