



# Risk Register - Tent Shelter Accommodation

Risk Title and Description	Risk Causes and Consequences	Existing Controls	Current Risk Assessment - with existing controls				Treatment	Target Risk Assessment -after treatments		
			Effectiveness of existing controls	Current Risk Consequence	Current Risk Likelihood	Current Risk Rating		Consequence	Likelihood	Risk Level
<p><b>Slips and Trip</b></p> <p><b>Description:</b> There is a risk of injury to a participant due to slips and trips</p>	<p><b>Causes:</b> Wet surfaces  Incorrectly stored equipment  Clothing on floors  Running on uneven surfaces  Electrical Cords</p> <p><b>Consequences</b> Injury</p>	<ul style="list-style-type: none"> <li>No Running in the building or around Tent Decks</li> <li>Any spillage/ after shower to be immediately mop up under the supervision of staff</li> <li>Electrical Cords must be covered or clearly marked to ensure tripping does not become a hazard</li> <li>Storage of Luggage &amp; Gear to be under the Beds to ensure a clear walkway at all time</li> <li>Daily inspections to ensure the tidiness of the room</li> <li>When not in use all clothing, towels, furniture, bags &amp; objects are to be safely stored away in appropriate storage locations</li> <li>Sensor spot light to be left on during the night</li> <li>Students to have access to a torch in their tents</li> </ul>	Effective	Moderate	Possible	Medium				

<p><b>Falling Object</b></p> <p><b>Description</b></p> <p>There is a risk of injury to a participant due to a falling object</p>	<p><b>Causes:</b> Tree Fall Branch Fall</p> <p><b>Consequences</b> Injury Hospitalisation</p>	<ul style="list-style-type: none"> <li>• Ensure tents and campsite are set up clear of potential tree falls – as appropriate</li> <li>• Monitor weather and warnings prior to sleeping in tents</li> <li>• Staff to undertake regular checks of dangerous trees or limbs, report to the relevant person for action (Onsite Only).</li> <li>• Trees in the Tent Shelter area assessed and reported on by ArboSafe</li> </ul>	Effective	Severe	Rare	Medium				
<p><b>Manual Handling</b></p> <p><b>Description:</b></p> <p>There is a risk of injury to a participant due to moving and lifting equipment</p>	<p><b>Causes:</b> Lifting and moving equipment</p> <p>Moving student while providing care</p> <p><b>Consequences</b> Injury</p>	<ul style="list-style-type: none"> <li>• Ensure gear is lifted and moved appropriately – consider 2 person lifting practices</li> <li>• Follow DET guidelines while moving and lifting students while providing care</li> <li>• Use hoist when needed</li> <li>• Loads of firewood to be collected using wheelbarrow</li> </ul>	Effective	Moderate	Unlikely	Medium				
<p><b>Burns/Scalds</b></p> <p><b>Description:</b></p> <p>There is a risk of burn to a participant</p>	<p><b>Causes:</b> Cooking in kitchen, BBQ, campfire</p> <p>Lightening wood heaters or campfires</p> <p>Falling on fires</p>	<ul style="list-style-type: none"> <li>• Students to be fully supervised when assisting with preparing meals</li> <li>• A clear the area prior to hot pots &amp; pans being moved in the kitchen</li> <li>• Staff to supervise the preparation of hot water</li> <li>• No running during campfire sessions</li> <li>• Students will be taught how to correctly strike a match</li> <li>• Students must demonstrate how to strike a match safely before doing so</li> </ul>	Effective	Major	Unlikely	Medium				

	<p>Preparing hot water</p> <p><b>Consequences</b> Injury Hospitalisation</p>	<ul style="list-style-type: none"> <li>Strictly only one student Lighting the fire at any one time – other students must be seated or at a safe distance from the fire pit</li> <li>The BBQ is only accessed and used under strict Staff Supervision</li> </ul>								
<p><b>Sexual Harassment</b></p> <p><b>Description:</b></p>	<p><b>Causes:</b> Inappropriate contact or communication with a student</p> <p>Inappropriate sexual behaviour between students</p> <p><b>Consequences</b></p>	<ul style="list-style-type: none"> <li>More than 1 staff member to supervise shower sessions</li> <li>No male staff to assist female student with hygiene practices</li> <li>Staff to set showering schedule to separate male and female students</li> <li>Male and Female students to be designated separate bedrooms</li> </ul>	Effective	Major	Rare	Medium				
<p><b>Lost Student</b></p> <p><b>Description:</b></p>	<p><b>Causes:</b> Wandering away from accommodation</p> <p><b>Consequence:</b> Injury Stress</p>	<ul style="list-style-type: none"> <li>Staff to fully supervise students during waking hours</li> <li>Students briefed to ask before leaving the Tent Shelter area</li> <li>Visiting staff to sleep in the same Tent as students who are known for wandering</li> </ul>	Effective	Major	Unlikely	Medium				
<p><b>Gas Leak</b></p> <p><b>Description</b></p>	<p><b>Causes:</b> BBQ gas left on</p>	<ul style="list-style-type: none"> <li>It is recommended that when the BBQ is no longer required that the</li> </ul>	Effective	Moderate	Rare	Low				

	<p><b>Consequence:</b> Illness Hospitalisation</p>	<p>BBQ is turned off by turning off the gas tap.</p> <ul style="list-style-type: none"> <li>● A minimum of one (1) gas tap is pad locked and not accessible without the key</li> </ul>								
<p><b>Car Park</b></p> <p><b>Description</b></p> <p>There is a risk of injury to a participant due to Vehicle accident in the Car Park</p>	<p><b>Causes:</b> Student hit by moving vehicle</p> <p><b>Consequences</b> injury</p>	<ul style="list-style-type: none"> <li>● Staff to drive safely at all times</li> <li>● Staff to be aware of students within the car park</li> <li>● Staff with students in the car park are to be aware of moving vehicles &amp; ensure students are safe at all times</li> <li>● Staff reversing a vehicle at any time MUST have a 2<sup>nd</sup> staff member outside &amp; at the rear of the vehicle / trailer to ensure it is safe for the vehicle to move backwards</li> </ul>	Effective	Major	Rare	Moderate				